

THE CITY OF WOODBRANCH VILLAGE

Regular Meeting

May 28, 2026

The City of Woodbranch Village council met in a regular meeting at 6:00 P.M., Thursday, May 28, 2026, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The regular meeting was called to order at 6:01 PM by Mayor Mike Tyson. Roll call showed as being present, Councilwoman Trisha Cranney, Mayor Mike Tyson, City Attorney Leonard Schneider, Councilwoman Nancy Mulhern and Councilman James Mulkey. Councilman Scottie Garner, Councilwoman Stacey Shipley and City Administrator Charlotte Smith were not in attendance. City Secretary Shari McMinn was present to take minutes of the meeting. Councilwoman Nancy Mulhern led the meeting with a prayer, followed by the Pledge of Allegiance to the flag.

REGULAR MEETING (6:00 P.M.)

The regular meeting was opened at 6:01 P.M.

#5. Sign In Sheet

No names appeared on the Sign in sheet

CONSENT AGENDA

#6. Approve Minutes from April 23, 2026- Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#7. Approve Financial Statement for General Funds – April 2026

Copies of the statement are on file in the City Secretary's office.

#8. Approve Financial Statement for Water and Sewer Fund – April 2026

Copies of the statement are on file in the City Secretary's office.

#9. Approve Financial Statement for Debt Service Fund – April 2026

Copies of the statement are on file in the City Secretary's office.

#10. Approve Bills General Fund – May 2026

Copies of the bills are on file in the City Secretary's office.

#11. Approve Bills Water & Sewer Fund – May 2026

Copies of the bills are on file in the City Secretary's office.

#12. Approve Bills Debt Service Fund – May 2026

Copies of the bills are on file in the City Secretary's office.

#13. Approve the Court Activity Report – No Report Available

No report on file

#14. Approve the Road & Ditch and Storm Water Management Report – April 2026

Copies of these reports are on file in the City Secretary's office.

#15. Approve the Permit Activity Report – April 2026

Copies of this report are on file in the City Secretary's office.

#16. Approve the Nuisance and Abatement Activity Report – April 2026

Copies of this report are on file in the City Secretary's office.

City Secretary Shari McMinn reported 70 letters have been sent out for property related violations. 35 residents completed their cleanup and have received Thank you letters from the Mayor for their compliance. Five were returned to sender. Three citations have been issued for non-compliance. 15 residents have requested additional time to finish addressing their issues. 13 addresses we have not heard from. Some are vacant, all are being monitored by our Police Department.

#17. Approve the City Administrator's Activity Report – April 2026

Copies of this report are on file in the City Secretary's office.

#18. Approve the City Engineer's Activity Report – April 2026

Copies of this report are on file in the City Secretary's office.

The motion to approve items 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17 & 18 was made Councilwoman Mulhern. The motion was seconded by Councilman Mulkey, motion carried.

Police Activity Report-April 2026: Given by Chief Zettlemyer

Copies of this report are on file in the City Secretary's office.

Chief Zettlemyer reported April was an administratively active month for the Police Department and presented his numbers for calls and citations written. He and the City Administrator met with Parkway Chevrolet. While on scene they were told they had two 2024 Tahoe's that were outfitted with specifications he had asked for. These Tahoe's were in the price range of the grant the City received; he is moving forward with Tahoe's instead of Pickups. Chief mentioned that the City of Woodbranch Village also received a grant from the East Montgomery County Improvement District. This will help get the Tahoe's fitted for equipment that is considered essential. The delivery date is expected to be around June 16th for the two new Tahoe's to hit the streets. The Chief also mentioned that Montgomery County answered four calls outside of our Officers normal business hours. One for an alarm, one for DOA, one as a noise complaint and one medical call. Councilwoman Cranney asked about an arrest made in the city recently and wanted to know what the Chief could release about it. He said it was a search warrant being conducted by DPS and one individual was arrested. Councilwoman Mulhern asked about the weekend coverage. The Chief stated all reserves will be mandated to work seven hours one day each week. This will allow for more coverage on weekends. Previously reserves were working 24 hours per month, which meant some were working only three eight hour shifts each month. Councilwoman Cranney asked if we had any Police Officers on duty during the "Memorial Day Shooting"? The Chief stated it was not an active shooter as described on Facebook and the city did not have anyone on duty during this time. The Mayor mentioned the Chief did post on the Woodbranch Police social media page on Facebook. Although it was classified at the time as a mass shooting, it was one shooter that fired about 30 rounds and one other individual that was injured. Both were taken into custody. This happened in Kings Colony. With no other outstanding questions, the motion to approve the Police Activity Report was made by Councilman Mulkey. The motion was seconded by Councilwoman Cranney, motion carried.

Operator's Report- April 2026: Given by Michelle Giacona

Copies of this report is on file in the City Secretary's office.

A fire hydrant was repaired and raised within city limits leaving a total of \$5013.30 within the maintenance budget. The drinking water quality report will be added to the Customer's account online where they can click on the link and receive their water quality report.

The motion to approve the link being added to the website and to approve the Operator's Report was made by Councilwoman Cranney. The motion was seconded by Councilwoman Mulhern, motion carried.

#19. Consider, discuss and/or take possible action on Woodbranch Firehouse Feasibility Study presented by Lightpoint Engineering, LLC during the April 23, 2026 meeting.

Copies of this study are on file in the City Secretary's office.

The council had many questions/concerns regarding the Feasibility. Councilwoman Cranney made the motion to go into closed session for legal advice from the City Attorney. Councilman Mulkey seconded it, motion carried.

Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.071 – To receive legal advice on proposed Woodbranch Firehouse Feasibility Study presented by Lightpoint Engineering, LLC.

Council went into closed session at 6:38 PM.

Reconvene and take possible action.

Council reconvened into open session at 6:46 PM.

No action taken at this time.

#20. Consider, discuss and/or take possible action on Ordinance 347-2026 -an ordinance of the City of Woodbranch Village, Texas, creating a municipal court consolidated security and technology fund; providing for the assessment and collection of a municipal court consolidated security and technology fee; and providing severability and repealer clauses. (Mike Tyson, Mayor).

Copies of this Ordinance are on file in the City Secretary's office.

Councilwoman Cranney made the motion to approve Ordinance 347-2026. Councilman Mulkey seconded it, motion carried.

#21. Consider, discuss, and/or take possible action on approving the engagement letter and terms of engagement with the Bojorquez Law Firm, through which Prosecutor Kenneth La Vergne will continue his prosecutorial services for the City. (Mike Tyson, Mayor).

Copies of this engagement letter are on file in the City Secretary's office.

Councilwoman Cranney made the motion to approve the engagement letter and terms of engagement with the Bojorquez Law Firm, through which Prosecutor Kenneth La Vergne will continue his prosecutorial services for the City. Councilwoman Mulhern seconded it, motion carried.

#22. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee; potential candidate for Reserve Police Officer; Jesus Hernandez.

Council went into closed session at 6:55 PM.

#23. Reconvene and take possible action

Council reconvened into open session at 7:16 PM.

The motion to approve Jesus Hernandez for candidate for Reserve Police Officer for the City of Woodbranch Village was made by Councilwoman Cranney. It was seconded by Councilman Mulkey, motion carried.

#24. Item of Community Interest - (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken).

The Mayor stated budget will be coming up these next couple of months and for council to be looking forward to that.

#25. Item of Community Interest - (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

Councilwoman Cranney encouraged all residents to participate in the upcoming events if possible:

June 1-11 AM. 18536 E Industrial Pkwy. Precinct 4's Emergency Response Warehouse Ribbon Cutting.

June 6: 8AM-12PM at Bull Sallas Park. Precinct 4's Free Tire Drop Off; 8 tire limit- no rims allowed

June 18: 10AM-2PM. 21675 McCleskey Rd. EMC Senior Center: Shake, Rattle & Roll Prom for 60 & up.

EMC Improvement District is asking the community for input on a 200-acre plot of land in New Caney slated to be a park. EMCID would like to keep it as natural as possible but are seeking community support on other ideas of what could be included. Anyone wishing to share comments can click here:

<https://emctx.jotform.com/261464718437969>

Councilwoman Mulhern mentioned she will be attending the Fifth Annual Hurricane Preparedness Forum on June 2-6PM at the Atrium Center hosted by Hank Vat and welcomed everyone to join in.

#26. Adjourn

The motion to adjourn the meeting at 7:20 PM was made by Councilwoman Mulhern. The motion was seconded by Councilman Mulkey, motion carried.